



NOTICE TO ALL FIRMS

Date: May 24, 2022
To: All Prospective Bidders
From: Walter Winter, Director of Procurement Services
Re: Addendum Number 5
RFP C1401 – Architectural and Related Services

Questions and Answers:

Q1. The fee curve will be adjusted per the following statement:”..... subject to adjustment in accordance with the complexity and or simplicity factors that will be set forth in the contract and task order assignment.” Can you provide specific criteria and percentages for the complexity or simplicity factor adjustments to the fee curve?

A1. The design professional is paid a fee based upon the approved construction budget. If a construction budget has not been established, FIT will negotiate a fee with the design professional for pre-schematic/schematic services. Upon receiving the construction budget at schematics, that budget will be used to establish the fee. FIT does not make complexity or simplicity factor adjustments to the Fee Schedule.

Q2. Please confirm whether surveyor, geotechnical, expediting, and special inspection (if included) services are outside of the Design Fee curve?

A2. Surveyor, geotechnical, expediting, and special inspections are outside of the Design Fee. Those are considered supplemental services.

Q3. Different project types can have different levels of complexity despite having similar overall budgets. In other words, there is not always a “one size fits all” fee curve. Would FIT consider application of complexity factors on top of a curve-based fee for projects that require additional time, technical skill and/or expertise?

A3. FIT does not currently take into consideration the complexity of a project. If there is a project that does not lend itself to the Fee Schedule, it is reviewed and a determination is made on a case by case basis. If it is determined that the project cannot utilize the Fee Schedule, a fee is negotiated with the design professional.

Q4. The indemnity section on page 49 of the RFP is not limited to negligence; but rather requires indemnification for “any act or omission” in the performance of services. This is broader than insurance may provide, and we would like to understand that there will be an opportunity to review and negotiate contract terms if selected. Please confirm.

A4. This will not be negotiated.

THIS ADDENDUM IS PART OF THE CONTRACT DOCUMENT AND SHALL BE INCLUDED WITH YOUR REQUEST FOR PROPOSAL SUBMITTAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS IN YOUR PROPOSAL AND CALCULATIONS.

Signature

Print Name and Title of Authorized Representative

Print Name of Company/Partnership/Individual

Date