



**NOTICE TO ALL FIRMS**

Date: March 16, 2022  
To: ALL PROSPECTIVE BIDDERS  
From: Candida Poinsette, Purchasing Agent  
Re: *Addendum Number 2*  
RFP C1494 – Campus Wide Security Guard Services

\*Please note there has been a correction to Question 9 from Addendum 1.  
Please see the corrected response below.

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**Q.9:** Reference is made to Guard Level 1 and Guard Level 2; how many officers currently assigned are Guard Level 2? How many are Lead Office/Level 3?  
**A.9:** *Guard Level 1/Officers 0-36 months - 53*  
*Guard Level 2/Officers>36 months - 66*  
*Level 3/Lead Officer-Dispatcher/Driver - 13*  
*Acting Sergeants - 9*  
*Total:141*  
*\*Please note a Dispatcher/Driver is considered a Lead Officer.*

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Proposals *must be received on or before* **March 25, 2022 at 1:00PM** to:

Walter Winter, Director of Procurement      *Envelopes should clearly be marked:*  
FASHION INSTITUTE OF TECHNOLOGY      RFP C1494 Campus Wide Security Guard Services  
PURCHASING DEPARTMENT                      Due Date & Time  
333 SEVENTH AVE., C/O 16 FLOOR  
NEW YORK, NY 10001

**THIS ADDENDUM IS PART OF THE CONTRACT DOCUMENT AND SHALL BE INCLUDED WITH YOUR REQUEST FOR PROPOSAL SUBMITTAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS IN YOUR PROPOSAL AND CALCULATIONS.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title of Authorized Representative

\_\_\_\_\_  
Print Name of Company/Partnership

\_\_\_\_\_  
Date