



NOTICE TO ALL FIRMS

Date: December 14, 2021
To: All Prospective Bidders
From: Candida Poinsette
Purchasing Agent
Re: Addendum Number 1
RFP # C1503 Graduation Photographer

The following questions have been received from firms indicating an intent to bid on the *FIT RFP# C1503 Graduation Photographer*. These questions and answers are made available to all firms.

Q1: What were the fees paid in the past for this type of Project, assuming it is 2K students.

A1: FIT has not paid vendors for this service in the past. 2,000 is an accurate estimate of the number of students who graduate each year.

Q2: What were the package pricing in the past?

A2: Package prices for printed photographs in 2021 ranged from \$7.95 to \$48.95. Please note that FIT did not require that photographer to submit pricing for specific package options, as we are doing on page 6 of our RFP.

Q3: Do any of these proposals have a digital delivery component?

A3: A digital delivery component is not mandatory, but vendors are welcome to include it as a fifth option when submitting their pricing packages.

YOUR REQUEST FOR PROPOSAL SUBMITTAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS IN YOUR PROPOSAL AND CALCULATIONS.

Signature

Print Name and Title of Authorized Representative

Print Name of Company/Partnership/Individual

Date