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NOTICE TO ALL FIRMS

Date: December 15, 2021

To: All Prospective Bidders

From: Candida Poinsette

Purchasing Agent

Re: Addendum Number 3

RFP # C1503 Graduation Photographer

The RFP may be sent electronically as a scanned pdf file, send to purchasingbids@fitnyc.edu.

If you chose to send your documents electronically, they must arrive on or before December 22, 2021 at 12:00pm. The subject line must read RFP C1503 Graduation Photographer. The bid package must include all required documents.

YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS IN YOUR PROPOSAL AND CALCULATIONS SHOULD THERE BE ANY.

| Signature |
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| |
| Print Name and Title of Authorized Representative |
| |
| Print Name of Company/Partnership/Individual |
| |
| Date |