



NOTICE TO ALL FIRMS

Date: March 10, 2022

To: All Prospective Bidders

From: Sam Li
Deputy Director for Purchasing

Re: Addendum Number 1
RFP # C1527 – Residence Hall Laundry Services

Questions:

- Q1. I have a questions regarding the current RFP for the laundry program. The dryers at Coed Hall and Kaufman Hall will require a gas line connection. NYC local law 152 requires periodic inspection of gas piping in NYC buildings. These rooms will require having a licensed plumber to hard pipe the gas connections, perform pressure tests and file the LAA with department of buildings. The question is; will this be responsibility of the laundry company or will FIT use their plumber for the final gas connections at these rooms? If this will be responsibility of the laundry company, can you please confirm that the current certificate of occupancy for these 2 buildings shows an existing laundry room?
- A1. The Laundry Services Contractor will be responsible for the final connection of gas piping to laundry equipment and certify that the work meets all City and/or State regulations. During the Local Law 152 inspection, FIT will be responsible to inspect from the meter to the laundry equipment.
- Q2. Revenue was \$136,278 in 17/18 and \$172,017 in 18/19. Was there a vend price increase or any other explanation for the revenue jump? If there was a vend price increase, can you tell us what it was and what it increased to?
- A2. Yes, there was a vend price increase. In 18/19 the vend price was increased to \$1.50 for wash/dry from \$1.25 in 17/18.
- Q3. Can you share as complete revenue information as you have thus far for the 2021-2022 academic year?
- A3. 2021-22 YTD gross sales are \$109k.
- Q4. Will the school provide a Local Area Network connection in each laundry room for us to plug our monitoring devices into? If not, will the school provide access to a Wireless Network in each laundry room for use for the communication needs of our monitoring devices?
- A4. There is a Local Area Network connection in each laundry room.

Q5. Under “Section IV – Technical Proposal” of the RFP, letter O asks for a sample of a structured performance scorecard. Does the school have an example of the one that is currently being used that could be shared so we have an idea of your current standard?

A5. No.

THIS ADDENDUM IS PART OF THE CONTRACT DOCUMENT AND SHALL BE INCLUDED WITH YOUR REQUEST FOR PROPOSAL SUBMITTAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS IN YOUR PROPOSAL AND CALCULATIONS.

Signature

Print Name and Title of Authorized Representative

Print Name of Company/Partnership/Individual

Date