



## 2020 OmniUpdate User Training Conference: Speaker Confirmation Agreement

OmniUpdate invites you to present at the 2020 OmniUpdate User Training Conference. The conference will take place March 15 – 19, 2020 in Universal City, CA. Please complete the form below, taking note of pre-entered information, and return as soon as possible.

*Please note, your title and/or abstract may be adjusted to fit our website and program guide formats.*

Presentation Title	Your Accessibility Toolbox: Software and Skills for Maintaining Your Site
Presenter(s) Name   Institution	Norma Stary   Fashion Institute of Technology
Presentation Description	Website content administrators play an important role in maintaining an accessible website, but the variety of tools available can be daunting - not to mention the prospect of learning how to use each one. Join this session to get an overview of tools that should be in any accessibility toolbox, a demonstration of how to fix problems the checkers find, and information about how to receive further training.
Email(s)	
I allow my email address to be featured on the conference website:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Phone(s)	
Twitter Username(s) (optional)	

### PRESENTATION INFORMATION | AGREEMENT

Presenters are required to use the OUTC20 PowerPoint template which will be sent to you next month. Final presentations must be submitted to [marketing@omniupdate.com](mailto:marketing@omniupdate.com) **by Friday, January 3, 2020** for review. After the conference ends, we will post these presentations in PDF format to the OmniUpdate Community Network (OCN) and may use for training or marketing purposes on the OmniUpdate website. At the conference, OmniUpdate will provide a microphone, projector, screen, and Internet access, but **you must bring your own laptop and cables** (power, etc.).

Please note, conference registration and workshop fees are waived for the lead presenter only. (Presenters are responsible for all hotel and travel costs.) After we receive the completed speaker confirmation form, we will send you additional information, including your registration discount codes and presentation time day and time slot. In the months leading up to the conference, we will be available to assist you with your presentation needs.

If you agree to take part in the 2020 OmniUpdate User Training Conference as described above, please sign, date, and return this conformation form to [marketing@omniupdate.com](mailto:marketing@omniupdate.com). If you have any questions, please call 805-484-9400 x 237 or contact us via email. Thank you for your help making OUTC20 the best conference yet!

Please return this agreement no later than **Friday, November 1, 2019**.

Lead Presenter's Signature: \_\_\_\_\_ Date: \_\_\_\_\_